



Te Kura Kaupapa Māori o Pukemiro

Te Taumata Kura o Pukemiro - Monthly Meeting 20 Whiringa-ā- Nuku (October) 2021

UNCONFIRMED MINUTES

BOARD MEETING

Note:	Moved: Trustee moving the motion Agreed: The motion was unanimously voted in agreement Carried: The motion was carried by a majority vote				
Date:	20/10/21	Location:	TKKM o Pukemiro	Time:	5:15pm
Karakia:	Mereraina Piripi,				
Whakataua:	Lisa McNab				
Present:	<i>Fiona McGrath, Lisa McNab, Raukura McNab-Hirawani, Mereraina Piripi (arrived 5.15 pm) Sera Murray (arrived 5.30 pm), Crystal McGrath (Secretary)</i>				
Apologies:	<i>Rob Herewini, Hailey Tobin, Hone Popata</i>				

1. ADMINISTRATION:

Raukura

Discussion: At the start of the hui Lisa asked the board to accept Raukura to today's hui.

Motion: Co-opt Raukura back into the student representative position to be reified when Sera arrives.
Moved: Lisa McNab Seconded: Fiona McGrath CARRIED

1.1 Quorum present. Have noted present members above

1.2 Apologies acknowledged above

1.3 Declarations of interest – Mereraina Piripi declares her interest as a contractor with TKKM o Tūtūtārakihi

2. STRATEGIC DECISIONS:

2.1 Policy Review - EEO Policy

Action: Members to review this policy and add comments via email for any amendments where necessary before the next Board Meeting on 24th November 2021

2.2 Performance Management Policy Review

Action: That members review this policy and highlight any concerns or questions they may have to reflect the change from the Performance Management to Professional Development and comment via email for amendments before the next Board Meeting on 24th November 2021

3. MONITORING:

3.1 Data Analysis – October Tumuaki Report -

Motion: Move for the Board to accept the Tumuaki Report

Moved: *Fiona Mcgrath*

Seconded: *Mereraina Piripi*

CARRIED

3.2 Finance Report

Motion: Moved for the Board to accept the financial report for September 2021

Moved: *Mereraina Piripi*

Seconded: *Sera Murray*

CARRIED

a. STRATEGIC DISCUSSIONS

4.1 ERO Preparation - Hui Topa scheduled for 1 November at 5.30 pm between Board, ERO and TRN

4.2 Job Vacancy Notices - Accepted and received, two applications have been received for kaiako position for 2022. Vacancy closes 30th October.

4.3 Student and Staff Board of Trustee Elections

Staff elections for 2021 close 29th October, Student Representative no votes received for 2021.

Motion: To co opt **Raukura McNab-Hirawani** into the role of Student Representative

Moved: *Sera Murray*

Seconded: *Mereraina Piripi*

CARRIED

4. AGENDA ITEMS FOR NEXT MEETING:

5.1 Sign off SUE reports - completed and signed by Board Chair

5.2 Set Budget for 2022

Action: Mereraina and Fiona will meet in November to set the 2022 Budget to present to the Board at 24 November hui.

5.3 Budget Staffing and Priorities for 2022

5.4 Sign off Visa Statements - completed and signed by members in attendance.

5. ADMINISTRATION:

6.1 Confirmation of minutes -

Motion: That the previous Board minutes be accepted as true and correct.

Moved: *Lisa McNab*

Seconded: *Fiona McGrath*

CARRIED

6.2 Matters Arising/Actions

Motion: *No matters or actions from previous minutes*

6.3 Correspondence –

Inwards: Jeleeza Tepania Letter of Resignation, Last day being 1st November 2021

Education Services Update of Asset Register

Email from Joshua Woodham from SchoolApps to create a kura website. Quote: Set up costs

\$1200 + GST and \$50

per month for hosting and maintenance.

Website

Motion: Accept and approve the quote from SchoolApps manager Joshua Woodham to create and maintain a TKKM o Pukemiro Website. The quote was set up cost is \$1200 +GST and \$50 + GST per Month for hosting and maintenance

Moved: *Fiona McGrath*

Seconded: *Mereraina Piripi*

CARRIED

Southern Hospitality request to use as supplier

Motion: To move and accept Southern Hospitality as a preferred supplier for Pukemiro to purchase kitchen items to help the kura with our Lunches in Schools programme.

Moved: Mereraina Piripi

Seconded: Lisa McNab

CARRIED

Uniform Supplier

Motion: To have UniformNZ as TKKM o Pukemiro's preferred new uniform purchasing provider. UniformNZ will replace the current provider and refund whanau from the previous supplier.

Moved: Mereraina Piripi

Seconded: Sera Murray

CARRIED

6. IN-COMMITTEE:

Motion: That the Board move in to in-committee at 7:27pm

Motion: That the Board move out of in-committee 7:32pm

7. HUI CLOSURE:

8.1 Comments on hui procedures and outcomes

Meeting started late

One stop shop - Minutes, agend, reports and correspondence to be set up in google doc for ease of access to all members.

8.2 Preparation for next hui

Reminder that next year is the 21st anniversary of the kura. To be discussed at the next Board hui

Karakia mutunga:	Lisa McNab	Hui Finished:	7:50 pm
Next Meeting:	Wednesday 24 November, 2021 - TKKMO Pukemiro at 4:30pm		

Chairperson:	Lisa McNab	Date:	
Signed:			