



Te Kura Kaupapa Māori o Pukemiro

Te Taumata Kura o Pukemiro
Monthly Meeting
Wednesday 23rd Piripi (June) 2021
CONFIRMED MINUTES

BOARD MEETING

Note: Moved: Trustee moving the motion
Agreed: The motion was unanimously voted in agreement
Carried: The motion was carried by a majority vote

Date:	23/06/21	Location:	Pātito	Time:	4:36pm
Karakia:	Lisa McNab				
Whakataū:	Lisa McNab				
Present:	<i>Lisa McNab, Fiona McGrath, Raukura McNab, Mārie Marsden (Secretary), Hailey Tobin, Hone Popata, Rob Herewini, Papa Hori Chapman, Mereraina Piripi</i>				
Apologies:	<i>Sera Murray</i>				

1. ADMINISTRATION:

1.1 Quorum present. Have noted present members above

1.2 Apologies acknowledged above - Accepted

1.3 Declarations of interest

1.4 Papa Hori Chapman - Savanna Chapman (Mokopuna) - How do we support her

- Savanna has not been at kura for more than 21 days. Whaea Fiona suggested correspondence school as one option so that Savanna can learn in a safe environment until she is ready to come back to kura. What does the Legislation say regarding attendance, but also how does this work in Te Aho Matua for kura kaupapa Maori.
- Papa Hori said she gets bullied, wasn't understanding her work, in past she had been away because she is asthmatic
- Papa Hori suggested a Counsellor, but he did not want to stigmatise her
- Savannah needs a programme that suits her, one that she can understand. Whaea Fiona will develop an I.E.P for Savanna
- Papa Hori to come back to Fiona with whanau decision.

Discussion - The Board will follow Te Aho Matua guidelines, Savannah to meet up with Whaea Fiona off site and discuss a Correspondence programme that will suit her. What are her wants. Hailey Tobin to ask her daughter to have a talk with Savannah because she has been through it. someone to open up to.

2. STRATEGIC DECISIONS:

2.1 Governance Policy Review

- Work in progress

Motion: Ask that the Board adopt these policy reviews. Move that the Governance framework for 2021 be adopted, the review processes have been undertaken out of % board members.

Moved: Lisa McNab

Seconded: Mereraina Piripi

CARRIED

2.2 Principal Performance Review Report

- Board members to look over the papers and come back to Whaea Fiona with Questions at the next Board meeting.

2.3 Monitor Budget 2021 - Financial Report May 2021

Motion: That the Board accepts and adopts the reviewed budget of \$124,865 deficit rather than the previously approved budget of \$177k deficit.

Moved: Fiona McGrath

Seconded: Mereraina Piripi

CARRIED

2.4 Jaroz Popata Proposal for Sports Coordinator - Conflict of interest: Hone Popata (Husband)

- Board all agreed that the kura needs a sports co-ordinator, but there was no money in 2021 budget to support this at the moment.
- Whaea Fiona to write to Jaroz Popata to Repackage proposal as a 'contract for service' with a costing attached for 2022 by Term 4. Mereraina will offer Jaroz support to repackage if needed.

3. MONITORING:

3.1 Data Analysis – Tumuaki Report

Motion: The Tumuaki report be accepted as read

Moved: Fiona McGrath

Seconded: Lisa

CARRIED

3.2 Finance & Audit Report - Mereraina Pirini

3.3 Sign Final Attestation

- Accountability to the budget for 2021 - Chair to sign off budget for May 2021

4. STRATEGIC DISCUSSIONS

4.1 Plan Board Professional Development for the year

- Hailey Tobin & Hone Popata to go over and fill out the form and then give back to the Board

5. AGENDA ITEMS FROM THIS HUI:

5.1 Charter/ Strategic plan – Aim 1 & 2 review - covered in Tumuaki report

5.2 Student achievement/ progress report – See Tumuaki Report - Signed off

5.3 Sign off SUE reports - Chairperson signed off

5.4 Review concerns & complaints procedure - Signed off

5.5 EEO policy report - covered in Tumuaki Report - **Te Iratangata**

5.6 Management unit report - Move to next Board meeting

5.7 Use of physical restraint report (as/when required) - UBRs PLD completed 2020 with whole staff

5.8 Hazard management report (termly) - completed. Fiona to photocopy and send to Board Members by email.

6. ADMINISTRATION:

6.1 Confirmation of minutes from May 2021

- Ask Board members to read the minutes from the last Board meeting, so that they can move as being read.

Motion: That the previous Board minutes be accepted as true and correct

Moved: Mereraina. Piripi

Seconded: Rob. Herewini

CARRIED

6.2 Matters Arising/Actions - Actions from last meeting have been completed

Action 1 - Marie to email out Conflict of interest to Board Members again, those who have not yet completed it.

6.3 Correspondence – Raihera Heka - Study leave 2022

Motion: Move that a response be sent to Raihera Heka regarding her study leave for 2022, The Board agrees to approve Raihera's study leave with the condition that she is successful in achieving a study award scholarship for 2022.

Moved: Fiona McGrath

Seconded: Mereraina Piripi

CARRIED

Action 2 - Fiona to respond to Raihera Heka's letter

7. IN-COMMITTEE:

None

8. HUI CLOSURE:

8.1 Comments on hui procedures and outcomes

Mereraina - really comprehensive reporting

Rob - Good to have another male on the Board

Lisa - acknowledging the Popata whanau

Raukura - Ka pai
Hailey - Ka pai
Hone - Felt nervous to be on the board but now hes calm about being on the board
Fiona - Meeting timings are doubled when we don't get a quorum because we have to go over two lots of agendas so please endeavour to attend meetings. Reminder we have a student rep who has kura the next day.

8.2 Preparation for next hui

Karakia mutunga:	Lisa McNab	Hui Finished:	7:28pm
Next Meeting:			

Chairperson:	Lisa McNab
Signed:	
Date:	