



Te Taumata Kura o Pukemiro - Monthly Meeting
Whiringa a Rangi (Nov) 2022

CONFIRMED MINUTES

BOARD MEETING

Note: **Moved:** Trustee moving the motion
Agreed: The motion was unanimously voted in agreement
Carried: The motion was carried by a majority vote

Date:	23/11/2022	Location:	Patito	Time:	5:15 pm
--------------	------------	------------------	--------	--------------	---------

Karakia: Tama Nuttall

Whakataua: Lisa McNab

Present: *Lisa McNab (Via Zoom), Fiona McGrath, Raukura McNab, Tama Nuttall, Taylor Ruwhiu, Chanel Roberts, Joanne Clark-Fairclough, Merv Rawiri, Crystal McGrath (Secretary)*

Apologies: *Mereraina Piripi,*

1. ADMINISTRATION:

- 1.1 Quorum present. Have noted present members above
- 1.2 Apologies acknowledged as above
- 1.3 Declaration of Conflicts of interest, No current conflicts arose with new board members, however [conflict documentation](#) must be completed and handed to the presiding member as record.

2. STRATEGIC DECISIONS:

- 2.1 Develop strategic plan for 2023-2025 - goals, direction etc.

ACTION: Board to review and consider Te Aho Matua strategies and discuss at a special BOT Hui to be held **January 23rd at 4:30pm** to allow time for review to create the Annual Plan.
 - 2.2 Review and approve budget for 2023 Accept the budget has been read and approved
- Moved** **Seconded** **Carried**

3. MONITORING - REPORTS

- 3.1 Monitor and approve Financials for 2022 Accepted as read.

Moved Fiona **Seconded Merv** **Carried**
 - 3.2 Confirm / Sign Principal's increment for first 3 years

ACTION Lisa to review and discuss with the Board
 - 3.3 Review 2023 kura year dates e.g. opening, end of year, ToDs.

Start dates will be scattered. Wharekura only to start on 1st Feb, then Takawaenga on 2nd Feb and Whole kura Friday 3rd

Powhiri for new tamariki Tuesday 7th Feb 2023
- Moved Chanel Roberts** **Seconded Fiona McGrath** **Carried**

3.4 Confirm Charter changes as a part of the Tumuaki report

3.5 Sign financial Attestation/ Visa Statements

Moved lisa **Seconded** Chanel Roberts **Carried**

4. STRATEGIC DISCUSSIONS

4.1 Tumuaki Report -

Motion to confirm Tumuaki report as read

Moved Fiona McGrath **Seconded** Tama Nuttall **Carried**

5. AGENDA ITEMS FOR NEXT MEETING:

- 5.1 Elect Board Chair February 2023
- 5.2 Confirm/Sign Principal's PGC for 2023
- 5.3 Review Self-review schedule
- 5.4 Teacher Registration and Police Vetting report
- 5.5 Sign off Annual Health and Safety Attestation
- 5.6 Plan Board Professional Development for the Year
- 5.7 Confirm school year dates, ToDs etc
- 5.8 Annual Plan
- 5.9 History of Pukemiro - Collating information

6. ADMINISTRATION:

6.1 Confirmation of October Minutes - minutes accepted as read
Signed by Tama on behalf of Lisa's Absence.

Moved Fiona McGrath **Seconded** Jo Clarke-Fairclough **Carried**

6.2 Matters Arising/Actions

6.3 Correspondence confirmed as read

-Acceptance of Resignation by [Maikio McGrath](#)

Motion to move that 2x Basketball hoops be purchased and installed down at the courts

Moved Chanel Roberts **Seconded** Merv Rawiri **Carried**

Received and discussed the BDO report and tautoko the tumuaki to go back to clarify findings

Comments or input by the Board to be put to Fiona by Tuesday 29th November 2022.

7. IN-COMMITTEE:

Opened:

Closed:

8. HUI CLOSURE:

8.1 Comments on hui procedures and outcomes

8.2 Preparation for next hui

Karakia mutunga:	Merv Rawiri	Hui Finished:	7:4pm
-------------------------	-------------	----------------------	-------

Next Meeting:	February 2023
----------------------	---------------

Presiding Chair:	Lisa McNab
Signed:	
Date:	