



Te Taumata Kura o Pukemiro - Monthly Meeting  
Whiringa a Nuku (October) 2022

CONFIRMED MINUTES

**BOARD MEETING**

Note: **Moved:** Trustee moving the motion  
**Agreed:** The motion was unanimously voted in agreement  
**Carried:** The motion was carried by a majority vote

<b>Date:</b>	31/10/2022	<b>Location:</b>	Patito	<b>Time:</b>	4:30pm
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**Karakia:** Joanne Clark- Fairclough

**Whakatau:** Lisa McNab

**Present:** *Lisa McNab, Fiona McGrath, Raukura McNab, Tama Nuttall, Taylor Ruwhiu, Chanel Roberts, Joanne Clark-Fairclough, Crystal McGrath (Secretary)*

**Apologies:** *Mereraina Piripi, Merv Rawiri (Zoom available)*

**1. ADMINISTRATION:**

- 1.1 Quorum present. Have noted present members above
- 1.2 Apologies acknowledged as above
- 1.3 Declaration of Conflicts of interest, No current conflicts arose with new board members, however [conflict documentation](#) must be completed and handed to the presiding member as record.

**2. STRATEGIC DECISIONS:**

- 2.1 Policies - PGC Policy, Sexual Harm Policy
- Action: Fiona to add changes discussed to the policies. ROC, Process for retaliation and also including Student to Kaiako and kaiako to student**
- Action: To align the PGC with Te Aho Matua**

**3. MONITORING - REPORTS**

- 3.1 Annual Plan -as a part of Tumuaki report
- 3.2 Student Achievement/ Progress report as a part of Tumuaki report
- 3.3 Monitor Budget and Financial Report as a part of Tumuaki report

**Move Motions for Haerenga**

- Motion to sponsor \$5000 towards the Queenstown haerenga to help with the shortfall of fundraising efforts.
- Motion for all International and National or exceeding \$10,000 Haerenga, need to be submitted to the BoT for approval by end of Term 1. and submit bi monthly financial reports.
- Motion to set precedent for future haerenga that the BoT will sponsor a maximum of two tamariki to travel funding from the savings account.

**Moved** *Fiona McGrath*      **Seconded** *Joanne Clark-Fairclough*      **Carried**

**Motion to move the Financial report as read**

**Moved** Fiona McGrath **Seconded** Tama Nuttall **Carried**

3.4 Sign financial Attestation/ Visa Statements

**4. STRATEGIC DISCUSSIONS**

**4.1 Tumuaki Report -**

**Motion** to confirm Tumuaki report as read

**Moved** Fiona McGrath **Seconded** Lisa McNab **Carried**

4.2 Discuss staffing entitlement 2023 as a part of tumuaki report.

**5. AGENDA ITEMS FOR NEXT MEETING:**

5.1 Monitor Budget

5.2 Approve budget 2023 - set by Education Services and Tumuaki

5.3 Strategic Direction to be set by the Board for 2023

5.4 Review interview process for whanau commitment to kura and kura reo. Commitment statements. How often to wananga.

5.5 Reiterate in Job Descriptions the attendance of Reo PLD and commitment to kura reo

**6. ADMINISTRATION:**

6.1 Confirmation of September Minutes - minutes accepted as read

**Moved** Fiona McGrath **Seconded** Jo Clarke-Fairclough **Carried**

6.2 Matters Arising/Actions

Action: To send out complaints policy and or include in the panui and on Kura facebook page

Action: Propose one a term wananga for kaiako and whanau and yearly Te Aho Matua wananga

6.3 Correspondence

**Move to approve quote of \$104,000 for new playground**

**Moved** Fiona McGrath **Seconded** Chanel Roberts **Carried**

**Move to accept Kaitaia Plumbing quote of \$3352.25 to install Water Fountains down at the new class rooms**

**Moved** Fiona McGrath **Seconded** Taylor Ruwhiu **Carried**

**7. IN-COMMITTEE:**

**Opened:**

**Closed:**

**8. HUI CLOSURE:**

8.1 Comments on hui procedures and outcomes

8.2 Preparation for next hui

<b>Karakia mutunga:</b>	Joanne Clark Fairclough	<b>Hui Finished:</b>	7:45pm
<b>Next Meeting:</b>	23rd November 2022		

<b>Presiding Chair:</b>	Lisa McNab
<b>Signed:</b>	
<b>Date:</b>	

